

Instructions for the Supplemental Questions

Attached are four supplemental questions. Consider these to be a written test where the answers will be scored by a panel of assessors. The assessors will not have your application packet and will not know your identity. The top scoring candidates will be invited to a set of interviews on February 9, 2012 in Wapato, WA. Remember, that your answers may be subject to verification during the selection process and any information that is not true or exaggerated may be grounds for disqualification. Also, failure to follow all of the directions precisely may result in a lower score.

Create a Cover Page

- Address to City of Wapato, Police Chief Selection Process
- State that you understand these instructions and all of the information you provided is true and correct.
- State that work is completely the product of your effort and you were not provided any assistance.
- Include your name, address, email, phone and the last four digits of your social security number

Format of your answers:

- Each page begins with the number of the question. For example: "Question #3." There is no need to repeat the question in your answer
- Your answer to each question is on a separate page
- Only one page per question
- Margins: 1" top, bottom, right and left
- Font: Times New Roman, 11 point
- Line Spacing: 1.5 lines
- Paragraphs: Indented with no extra space between paragraphs

Candidate Identifier:

In the header of each page, in the right hand corner, put the last four digits of your social security number. Do not put your name on any of the pages that contain your answers.

Method for Sending Your Answers: Include your package of these answers with your application that you send to the city.

Deadline for Receiving Your Answers: January 27, 2012 at 5 PM to the Wapato City Hall. Information received after the deadline will not be accepted.

Question #1

Using bullet points, list and briefly describe in order of importance, the police-related training in supervision, management or administrative topics that you have completed. Separately and using bullet points, list and briefly describe any other education or training that you have completed that makes you qualified to be the Police Chief.

Question #2

What is your day-to-day practical definition of leadership that you live by? Then, give your best example from your experience of a successful outcome that you led.

Question #3

Describe your style of communication and what strategies you routinely employ to be a successful communicator. Then, provide one example from the area of Community Relations that illustrates your mastery of this topic.

Question #4

Being visible in the community, knowing the people and being involved with its members is one the core expectations of this position. Describe a successful experience, during the course of your duties as a police officer, that illustrates your ability to meet this expectation.