

CITY OF WAPATO
Regular Council Meeting – Council Chambers
Minutes of March 7, 2016

CALL TO ORDER: Mayor Pro-Tem Guzman called the regular Council meeting of Monday, March 7, 2016 to order at 7:00 pm.

PLEDGE OF ALLEGIANCE: Councilmember Alvarado led the Pledge of Allegiance.

ROLL CALL: Those in attendance included Mayor Pro-Tem Tony Guzman, Councilmembers Rick Foss, Frank Jaime, Rita Alvarado, and Roberto Reyna.

Council Application-Elwell: Tabled to the meeting of March 21, 2016.

ABSENT: None

CITY STAFF: City Attorney (CA) Kellen Holgate, Police Chief (PC) Richard Needham, Fire Chief (FC) Santos Valdez, City Treasurer (CT) Susan Pearson, Public Works Director (PWD) Menglou Wang and Deputy Clerk-Treasurer (DCT) Gloria Acosta.

CITY STAFF ABSENT: None

HONORS/RECOGNITION: None

ADDITIONS OR DELETIONS OR CORRECTIONS TO PROPOSED AGENDA: Mayor Pro-Tem Guzman tabled #17.

APPROVAL OF AGENDA: **Motion** by Councilmember Alvarado, seconded by Councilmember Jaime, to approve changes to the agenda as amended. Motion carried unanimously.

APPROVAL OF CONSENT AGENDA: **Motion** by Councilmember Alvarado, seconded by Councilmember Jaime, to approve the consent agenda as presented. Motion carried unanimously.

- a. Corrections to Minutes
- b. Approval of Minutes
 1. Regular Council meeting-February 16, 2016
 2. Work Session meeting minutes-None
- c. Approval of Claims and Payroll
 1. Claims Vouchers 3/7/16 \$211,821.52 check numbers 153525-153526, 153543-153621 plus EFT payments
 2. Payroll Vouchers-2/20/16 \$91,579.44 check numbers 153445-153447, 153514-153524 plus direct deposit
 3. Voided check 158709-\$72.29 9/15/14

WWTP- Upgrade Progress Payment: None

AUDIENCE PARTICIPATION: None

PUBLIC HEARING: Wapato Parks and Recreation Comprehensive Plan 2016-2021: Mayor Pro-Tem Guzman recessed the regular business meeting at 7:05 p.m. The Public Hearing began at 7:05 p.m. Joseph Calhoun with Yakima Valley Conference of Governments gave a brief explanation. (he read the executive summary verbatim page 51 of the Council packet). Mary Ellen Robinson 712 S. Simcoe Ave, stated that it was not a good outreach to our community. Mary was talking about the surveys being mailed. Asked if council had thought of another form of reaching out to our community? The answer was no. But suggestions are welcomed. Simon Sandoval 808 S. Yakima Ave, stated that is not a good way to communicate with the community. His suggestion was to post on the school bulletin board or a letter to be handed out to students to take home to parents. No other testimony or comments were given. The Public Hearing was recessed at 7:13 p.m. The regular business meeting was reconvened at 7:13 p.m.

UNFINISHED BUSINESS: **Resolution 2016-05 Surplus Equipment.** CT Pearson explained and recommends approval. **Motion** by Councilmember Alvarado, seconded by Councilmember Jaime, to approve 11a as presented. Motion carried unanimously.

BDI-Annual Rate Increase Request: CT Pearson explained and recommends approval. **Motion** by Councilmember Foss, seconded by Councilmember Jaime, to approve 11b as presented. Motion carried unanimously.

Resolution 2016-07 Park Comprehensive Plan Approval: PWD Wang explained and recommends approval. **Motion** by Councilmember Jaime, seconded by Councilmember Alvarado, to approve 11c as presented. Motion carried unanimously.

Gray & Osborn TIB Multi location Grant Recommendations: PWD Wang explained and recommends approval. **Motion** by Councilmember Jaime, seconded by Councilmember Alvarado, to approve 11d, 1-4 as definite projects and 5 included as alternative depending on the cost. Motion carried unanimously.

NEW BUSINESS: Council does not have to act on the following items because this is the first touch, unless, they make a motion to do so.

Resolution 2016-04 Ecology Grant Agreement Authorization: PWD Wang recommends approval tonight. **Motion** by Councilmember Jaime, seconded by Councilmember Foss, to make 12a an action item. Motion carried unanimously. **Motion** by Councilmember Jaime, seconded by Councilmember Foss, to approve 12a as presented. Motion carried unanimously.

Resolution 2016-08 Gray & Osborn Agreement for N Wapato Lift Station Project: Mayor Pro-Tem explained.

Resolution 2016-09 Gray & Osborn Agreement for N Wasco SIED Project: Mayor Pro-Tem explained.

Resolution 2016-10 Equipment Removed from Surplus: Mayor Pro-Tem explained.

Liquor License Renewal International Market: Mayor Pro-Tem explained.

Councilmember Foss asked if Goliath Elwell the applicant for the Council position would like to introduce himself. Goliath Elwell did introduce himself thanked council and looks forward to the next meeting of March 21, 2016.

CORRESPONDENCE: None

DISCUSSION: None

DEPARTMENT REPORTS:

Mayor's Report: None

- Mayor Pro-Tem Guzman stated that the 55th Annual Sukiyaki of March 6, 2016, dinner went very well and they had a great turnout.

Police Department:

- PC Needham announced that he provided a report to Council.
- PC Needham stated that the MOU with the Yakama Nation has been slow and will not be done by April, 2016.
- PC Needham also let Council know that his report is in another format and to please let him know if that will work for them.
- PC Needham also mentioned that the calls have gone down at the Noah's Ark.

➤ **Fire Department:**

- FC Valdez stated that they have hired a new volunteer her name is Maribelle Gonzalez. Also interviewed two other potential candidates.

➤ **Public Works Department:**

- **WWTP – Apollo** has substantially completed the WWTP construction project and they need to finish landscaping and other minor work. They didn't do much in winter and they will come back this week to work on hydroseeding.
- **WWTP Building Renovation** – The WWTP needs an employee lunch room. That was why a new building was recommended by the design engineer to add a lunch room and two offices. The new building was deleted from the project before the WWTP construction contract was awarded in order to trim the project cost. This year the City will renovate the existing building to add a lunch room and two offices. Job Corps will build the project for the City. Material cost is about \$20,000.
- **N. Wasco/Sitcum Ave** – The project has been awarded to Granite Construction. Granite has signed the contract and G&O is reviewing the contract documents before the Mayor signs it. The tentative construction start date is April 4, 2016. We are at the final stage of right of way negotiation with Key Bank.
- **Trader Street Reconstruction** – The City is reviewing the 90% plans and bidding documents. A property owner has dedicated some easement to the City. G&O recommends that we combine the Trader Street project and the Arterial Preservation Project to bid as one project to save project cost. The projects will be advertised in April and start construction in June when school is off.

- **9th Street Sidewalk** – G&O is working on design of the project. There will be a meeting for stakeholders (City, WSD and YNHA staff) on March 17 to discuss design alternatives with G&O engineers.
- **Water/Sewer Rate Study** – The Mayor has planned to conduct a water/sewer rate study in 2016. A consultant has proposed to do it for us at a cost of \$30,000. Recently when we were negotiating a grant/loan contract with Department of Ecology, Ecology offered to help pay for the cost. Ecology will pay RCAC (Rural Community Assistance Corporation) to conduct water/sewer rate study for the City.
- **Energy Efficiency Grant** – In 2014 Sunset Air helped the City prepare an energy efficiency grant application and a solar grant application, but the projects were not funded. Recently, Sunset Air revised the applications and resubmitted to Department of Enterprise Services on March 2nd.

Admin/Finance:

- CT Pearson stated the new employee Silvia Cruz is doing a fabulous, she is a great asset to City Hall.
- CT Pearson stated that she will be on vacation from March 10-18, 2016.
- CT Pearson also mentioned that City Hall will be getting a new Business Licensing program March 30, 2016. The handheld device that reads the water meters will also be upgraded.
- CT Pearson also stated that there will be some credit/debit card training for the new employees here at City hall.
- CT Pearson stated that the audit is done and went well.

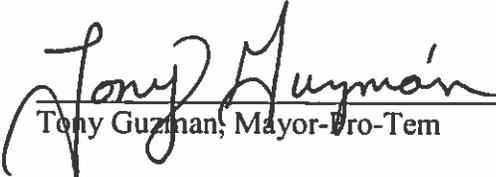
Planning: None

FOR THE GOOD OF THE ORDER:

EXECUTIVE SESSION: None

ADJOURNMENT: Motion by Councilmember Jaime, seconded by Councilmember Foss, to adjourn the meeting. Motion carried unanimously.

There being no further business to come before the Council at this time, the meeting was adjourned at 7:40 p.m.


 Tony Guzman, Mayor-Pro-Tem


 Gloria Acosta, Deputy Clerk-Treasurer