

CITY OF WAPATO
Regular Council Meeting – Council Chambers
Minutes of June 6, 2016

Oath of Office: Keith Workman was sworn into City Council position #7, by CT Pearson.

CALL TO ORDER: Mayor Guzmán called the regular Council meeting of Monday, June 6, 2016 to order at 7:00 pm.

PLEDGE OF ALLEGIANCE: Councilmember Alvarado led the Pledge of Allegiance.

ROLL CALL: Those in attendance included Mayor Tony Guzmán, Councilmembers Frank Jaime, Rita Alvarado, Steve Diaz, Carlos Fernandez, Roberto Reyna, and Keith Workman.

ABSENT: Councilmember Foss was excused.

CITY STAFF: City Attorney (CA) Kellen Holgate, Clerk-Treasurer (CT) Susan Pearson, Public Works Director (PWD) Menglou Wang and Deputy Clerk-Treasurer (DCT) Gloria Acosta, and Police Chief (PC) Richard Needham.

CITY STAFF ABSENT: Fire Chief (FC) Santos Valdez was excused.

HONORS/RECOGNITION: None

ADDITIONS OR DELETIONS OR CORRECTIONS TO PROPOSED AGENDA: **Motion** by Councilmember Alvarado, seconded by Councilmember Jaime, to approve the agenda as presented. Motion carried

ADDITIONS OR DELETIONS OR CORRECTIONS TO MINUTES: Councilmember Alvarado indicated that she and PC Needham were present at the meeting. The minutes will be amended.

APPROVAL OF CONSENT AGENDA: **Motion** by Councilmember Jaime, seconded by Councilmember Reyna, to approve the consent agenda as amended. Motion carried unanimously.

- a. Corrections to Minutes
- b. Approval of Minutes
 1. Regular Council meeting-May 16, 2016 as amended
 2. Work Session meeting minutes-May 16, 2016-None
- c. Approval of Claims and Payroll
 1. Claims Vouchers 6/06/2016 \$282,587.71 check numbers 154122-159793 plus EFT payments
 2. Payroll Vouchers -5/16/2016 - None- check numbers plus direct deposit

3. Court Bond Trust-April 2016 \$12,355.50
4. Revised Claim Voucher 6/15/15 \$2,207,310.66 check 154809-154814, 154831-1549053753-3820 plus direct deposit

WWTP- None

AUDIENCE PARTICIPATION: None

PUBLIC HEARING: Six-Year Transportation Improvement Plan: Mayor Guzmán recessed the regular business meeting at 7:04 p.m. The Public Hearing began at 7:04 p.m. PWD Wang gave a brief explanation. No other testimony or comments were given. The Public Hearing was recessed at 7:07 p.m. The regular business meeting was reconvened at 7:07 p.m.

UNFINISHED BUSINESS:

Councilmember Jaime gave out a handout to all Councilmembers and read verbatim.

Mayor Pro Tem election: There was discussion. Councilmember Jaime remains as Mayor Pro Tem.

Wapato Judicial Building Proposal-Architects West Inc. PC Needham explained. **Motion** by Councilmember Jaime, seconded by Councilmember Diaz, to table 10b for the meeting of June 20, 2016 as presented. Motion carried unanimously.

Resolution 2016-18 Interfund Loan for Judicial Building Proposal: CT Pearson explained. **Motion** by Councilmember Alvarado, seconded by Councilmember Jaime, to table 10c for the meeting of June 20, 2016 as presented. Motion carried unanimously

NEW BUSINESS: Council does not have to act on the following items because this is the first touch, unless, they make a motion to do so.

Liquor License Renewal El Compadre: PC Needham explained.

Resolution 2016-19 Six Year Transportation Improvement Plan: PWD Wang explained.

Resolution 2016-20 YVCOG Technical Assistance Contract Amendment: CT Pearson explained. **Motion** by Councilmember Alvarado, seconded by Councilmember Jaime, to make 11c an action item. Motion carried unanimously. **Motion** by Councilmember Alvarado, seconded by Councilmember Jaime, to approve 11c as presented. Motion carried unanimously

CORRESPONDENCE: None

DISCUSSION: Comp Plan Update-CT Pearson explained.

DEPARTMENT REPORTS:

Mayor's Report:

- Mayor Guzmán stated that he is in discussion with the Yakama Nation in regards to the swimming pool. He will keep them informed.
- Mayor Guzmán stated our City Clerk Treasurer is setting up a training with AWC, Mayor asked Council if they have a preferred date that would be good.

Police Department:

- PC Needham stated that Officer Disney has resigned.
- PC Needham informed Council that Corrections Officer Hernandez will graduate from the Reserve Academy June 2016. Officer Carter will also graduate from Police Academy in June, 2016. Officer Lopez has returned back to work. We will almost be back to full staff.
- PC Needham notified Council that he is working on retrocession MOU, with the Yakama Nation.
- PC Needham stated that he attended WASPC training. Officer Lawther attended training as well, very informative and discussed body cams.
- PC Needham mentioned the Police department is working on records management.
- PC Needham announced that the office staff is working on the Bike Rodeo it will be June 18, 2016.
- PC Needham stated that all officers have been provided and trained with trauma kits.
- PC Needham stated that Officers were trained on active shooter training here at the Wapato Middle School.
- PC Needham announced that Noah's ark has not had real bad incidents since security was acquired.

Fire Department:

- None

Public Works Department:

- **WWTP** – The project construction has been substantially completed. But there is a punch list for the contractor to finish. There is a change order for City Council review and approval.
- **Water System Telemetry** – Recently the water system telemetry was out of service. Without the telemetry, water operators had to come to the tank sites to observe the water level in the tanks, and turn on and turn off well pumps manually. They needed to come to work twice per night and several times during the weekend. The telemetry system was replaced early last week and the cost was approximately \$25,000.
- **N. Wasco/Sitcum Ave** – The project construction has been complete. There was a ribbon cut ceremony last Tuesday (May 31).
- **9th Street Sidewalk** – The plans and bid documents are being reviewed by WSDOT. It will take 2 more weeks. We will advertise it as soon we get WSDOT approval.
- **North Wapato Lift Station** – The environmental review has been completed. Mayor Guzmán has signed the DNS for the project. Now we can start design of the project.

- **Traffic Count** – YVCOG was going to install traffic counters on the City streets before Memorial Day. It was canceled because traffic count would not reflect normal traffic because of the Community Day event. The traffic counters will be installed late June.
- **LED Street Lighting Grant** – We have been working with an equipment supplier and Pacific Power. The equipment selection and Pacific Power incentive have been approved by Pacific Power. Pacific Power will come to Wapato for a site inspection. We may need to wait for 2 to 3 weeks.
- **Energy Efficiency Grant** – We received the grant agreement from the State Department of Enterprise Services today. It will be included in the next Council meeting agenda for your approval.
- **Baseball Fields** – Mr. Kyle Brown and his wife (Louisa) came to the Council meeting last time to offer to repair the two baseball fields. They have started working on the project.
- **Street Pavement Striping** – The County crew will come to stripe road centerlines for the City's major streets. City staff will flush these streets the night before to remove dirt on the pavement.

Admin/Finance:

- CT Pearson reports that the City hall received two new computers.
- CT Pearson stated that one staff member in training for two weeks.
- CT Pearson stated that the Annual report and the Annual Transportation Benefit District report are done and turned in on time. CT Pearson provided Council with a copy of each report.

Planning:

- None

FOR THE GOOD OF THE ORDER: Mayor Guzmán announced the Bike Rodeo, June 18, 2016 at 11:00 am.

Councilmember Reyna congratulated the new Councilmember, Keith Workman.

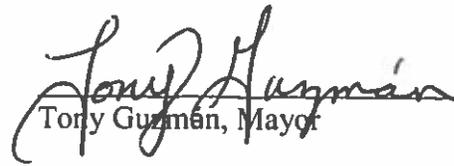
Councilmember Diaz announced that the Lion's Club needs volunteers for the September Labor day-Harvest Festival.

Councilmember Diaz also mentioned that the Brown Memorial Softball tournament will also be held June 24, 2016.

EXECUTIVE SESSION: None

ADJOURNMENT: Motion by Councilmember Jaime, seconded by Councilmember Reyna, to adjourn the meeting. Motion carried unanimously.

There being no further business to come before the Council at this time, the meeting was adjourned at 7:56 p.m.


Tony Guzmán, Mayor


Gloria Acosta, Deputy Clerk-Treasurer