

**CITY OF WAPATO**  
**Regular Council Meeting – Council Chambers**  
**Minutes of June 20, 2016**

**CALL TO ORDER:** Mayor Guzmán called the regular Council meeting of Monday, June 20, 2016 to order at 7:00 pm.

**PLEDGE OF ALLEGIANCE:** Councilmember Foss led the Pledge of Allegiance.

**ROLL CALL:** Those in attendance included Mayor Tony Guzmán, Councilmembers Frank Jaime, Rita Alvarado, Steve Diaz, Carlos Fernandez, Roberto Reyna, Rick Foss, and Keith Workman.

**ABSENT:** None

**CITY STAFF:** City Attorney (CA) Kellen Holgate, Clerk-Treasurer (CT) Susan Pearson, Public Works Director (PWD) Menglou Wang and Deputy Clerk-Treasurer (DCT) Gloria Acosta, Fire Chief (FC) Santos Valdez, and Police Chief (PC) Richard Needham.

**CITY STAFF ABSENT:** None

**HONORS/RECOGNITION:** None

**ADDITIONS OR DELETIONS OR CORRECTIONS TO PROPOSED AGENDA:** **Motion** by Councilmember Alvarado, seconded by Councilmember Jaime, to approve the agenda as presented. Motion carried

**APPROVAL OF CONSENT AGENDA:** Councilmember Alvarado asked about item 4. CT Pearson answered. **Motion** by Councilmember Foss, seconded by Councilmember Workman, to approve the consent agenda as presented. Motion carried unanimously.

- a. Corrections to Minutes
- b. Approval of Minutes
  1. Regular Council meeting-June 6, 2016
  2. Work Session meeting minutes-June 6, 2016-None
- c. Approval of Claims and Payroll
  1. Claims Vouchers 6/20/2016 \$485,026.19 check numbers 159794-159903 plus EFT payments
  2. Payroll Vouchers -5/20/2016 -\$95,294.73 check numbers 154110-154121 plus direct deposit
  3. Payroll Vouchers -6/5/2016 -\$163,951.07 check numbers 154129-154139 plus direct deposit
  4. Voided check 159769 \$50.00

**WWTP-** None

**AUDIENCE PARTICIPATION:** None

**PUBLIC HEARING:** None

**UNFINISHED BUSINESS:**

**Resolution 2016-24 Municipal Judicial Building Architect's Agreement-Architect's West Inc.** PC Needham explained and recommends approval. **Motion** by Councilmember Jaime, seconded by Councilmember Diaz, to approve 10a as presented. Motion carried unanimously.

**Resolution 2016-18 Interfund Loan for Municipal Judicial Building Proposal:** CT Pearson explained and recommends approval. **Motion** by Councilmember Foss, seconded by Councilmember Jaime, to approve 10b as presented. Motion carried unanimously

**Resolution 2016-19 Six Year Transportation Improvement Plan:** PWD Wang explained. **Motion** by Councilmember Alvarado, seconded by Councilmember Fernandez, to approve 10c as presented. Motion carried unanimously

**Liquor License Renewal-El Compadre:** PC Needham explained. **Motion** by Councilmember Foss, seconded by Councilmember Reyna, to approve 10d as presented. Councilmembers Foss, Reyna and Fernandez voted yes. Councilmembers Alvarado and Workman voted no. Councilmembers Diaz and Jaime abstained. Motion failed.

**NEW BUSINESS:** Council does not have to act on the following items because this is the first touch, unless, they make a motion to do so.

**Liquor License Renewal:** PC Needham explained  
American Legion-210 E. Third St  
Wapato Xpress Mart 631 W. First St  
Las Palmas Restaurant & Nightclub 109 S. Wapato Ave .

**Resolution 2016-21 KeyBank Signature Card:** CT Pearson explained and recommends approval tonight. **Motion** by Councilmember Alvarado, seconded by Councilmember Workman, to make 11b an action item. Motion carried unanimously. **Motion** by Councilmember Alvarado, seconded by Councilmember Workman, to approve 11b as presented. Motion carried unanimously.

**Resolution 2016-22 Central Valley Bank-Court Bond Trust Account:** CT Pearson explained and recommends approval tonight. **Motion** by Councilmember Foss, seconded by Councilmember Reyna, to make 11c an action item. Motion carried unanimously. **Motion** by Councilmember Foss, seconded by Councilmember Reyna, to approve 11c as presented. Motion carried unanimously.

**Resolution 2016-23 Central Valley Bank-Inmate Trust Account:** CT Pearson explained and recommends approval tonight. **Motion** by Councilmember Fernandez, seconded by Councilmember Jaime, to make 11d an action item. Motion carried unanimously. **Motion** by

Councilmember Fernandez, seconded by Councilmember Jaime, to approve 11d as presented. Motion carried unanimously.

**Resolution 2016-25 Interagency Agreement- Amendment with Department of Enterprise Services (DES):** PWD Wang explained and recommends approval. Chris McCarthy, DES Energy Engineer, briefly explained the overview of the project agreement. Motion by Councilmember Alvarado, seconded by Councilmember Foss, to make 11e an action item. Motion carried unanimously. Motion by Councilmember Alvarado, seconded by Councilmember Foss, to approve 11e as presented. Motion carried unanimously

**CORRESPONDENCE:** None

**DISCUSSION:** None

**DEPARTMENT REPORTS:**

**Mayor's Report:**

- Mayor Guzmán announced that the funding for the Wapato swimming pool was not secured and will not open.

**Police Department:**

- PC Needham stated that Officer Carter will graduate from the Police Academy on June 21, 2016.
- PC Needham informed Council that Officers Lopez and Carter will attend Indian Country training this week.
- PC Needham notified Council that retrocession is going good. The Yakama Nation Tribal Police have been very responsive.
- PC Needham mentioned that the Bike Rodeo held on June 18, 2016 went well even with the rain, there were 20 participants they received a free helmet and safety training. Thanked the office staff for organizing and sponsors.
- PC Needham mentioned the Police department has ordered new cars and they will arrive by October 2016.
- PC Needham announced the May drive by individuals have been arrested and are in custody. Chief Needham thanked Officer Ehrhardt for all his hard work on this case.
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**Fire Department:**

- None

**Public Works Department:**

- **9<sup>th</sup> Street Sidewalk** – The project was advertised for bid last Thursday (June 16<sup>th</sup>). The bid open date is July 7, and the tentative date for contract award is July 18.
- **Trader Street and 2017 Arterial Preservation Project** - The Trader Street project and pavement preservation for S. Camas Ave, 9<sup>th</sup> Street, and W. 1<sup>st</sup> Street project are both funded by TIB. These projects will be bid as one project. The advertisement for bid will be on the newspaper on Friday (June 23<sup>rd</sup>). Bid open date is July 8. The tentative date for contract award is July 18. The pavement preservation project will include S. Camas (7<sup>th</sup>

St to 9<sup>th</sup> St), 9<sup>th</sup> Street (S. Camas Ave to S. Wasco Ave), West 1<sup>st</sup> Street (Wapato Ave to Wasco Ave), and W. 1<sup>st</sup> Street (U.S. Highway 97 to Ahtanum Ave).

- **North Wapato Lift Station** – We need one more advertisement before the environmental review is completed. G&O is working with BNSF on easement for the lift station and the force main. It may take half year to get the easement from BNSF.
- **Street Pavement Striping** – The County crew has helped the City stripe road centerlines for the major streets. City staff will start painting the STOP bars, crosswalks, turning arrows, and handicap parking signs tomorrow.
- **Chip Seal** – We have budgeted for the County crew to chip-seal our streets this year. But the County crew will be do this for Tieton and Selah this year and will work for Wapato next year.
- **Gas Station Decommission** – The gas station in the Public Works shop will be decommissioned. The estimated cost is \$15,000. The cost was estimated based on no fuel leak from the tanks. We will get some bids from contractors. If there is gas leak and soil treatment is needed, we will negotiate with the contractor, re-bid the project, or stop the project and apply for a grant.
- **Traffic Count** – YVCOG installed six traffic counters on the City streets (N. Track Rd, Donald Rd and W. 1<sup>st</sup> Street) today. The traffic counters will be moved to 6 other locations next week.

**Admin/Finance:**

- CT Pearson thanked City Hall employees DCT Acosta and DCT Cruz for their hard work as DCT Olivas was attending training and CT Pearson was on vacation.
- CT Pearson stated that she has been working on grants with PWD Wang.
- CT Pearson also mentioned she has been working on fixed assets as well as downloading Cemetery information when staff has time to do so.
- CT Pearson handed out the financial report to April 4, 2016. Briefly explained to the new Councilmembers.

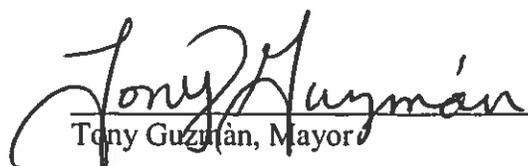
**Planning:** None

**FOR THE GOOD OF THE ORDER:** None

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** Motion by Councilmember Jaime, seconded by Councilmember Reyna, to adjourn the meeting. Motion carried unanimously.

There being no further business to come before the Council at this time, the meeting was adjourned at 7:42 p.m.

  
Tony Guzmán, Mayor

*Gloria Acosta*

Gloria Acosta, Deputy Clerk-Treasurer