

RESOLUTION NO. 2016-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WAPATO, WASHINGTON APPLYING FOR A CDBG PLANNING ONLY GRANT FROM WASHINGTON STATE DEPARTMENT OF COMMERCE

WHEREAS, City of Wapato is authorized to apply to the state Department of Commerce for a Community Development Block Grant (CDBG); and

WHEREAS, City of Wapato has identified a community development and housing priority need for which to seek CDBG funding, specifically the update of the City's Growth Management Act; and

WHEREAS, it is necessary certain conditions be met to receive CDBG funds; and

WHEREAS, the City Council of the City of Wapato finds that it is in the best interests of the residents of the City to apply to the state Department of Commerce for a Community Development Block Grant for the costs to be incurred to update the City's Growth Management Act,

NOW, THEREFORE, be it resolved that the City of Wapato as follows:

Section 1. The City of Wapato authorizes submission of this CDBG application to the state Department of Commerce to request \$24,000 to complete Wapato's Growth Management Act Periodic Update, and certifies that, if funded, it:

- A. Will comply with applicable provisions of Title I of the Housing and Community Development Act of 1974, as amended, and other applicable state and federal laws;
- B. Has provided and will provide opportunities for citizen participation that satisfy the CDBG requirements of 24 CFR 570.486;
- C. Will not use assessments against properties owned and occupied by low- and moderate-income persons or charge user fees to recover the capital costs of CDBG-funded public improvements from low- and moderate-income owner-occupants;
- D. Has established or will establish a plan to minimize displacement as a result of activities assisted with CDBG funds; and assist persons actually displaced as a result of such activities, as provided in the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended;
- E. Will conduct and administer its program in conformance with Title VI of the Civil Rights Act of 1964 and the Fair Housing Act; and will affirmatively further fair housing (Title VIII of the Civil Rights Act of 1968); and
- F. Has adopted (or will adopt) and enforce a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and has adopted (or will adopt) and implement a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location that is the subject of such nonviolent civil rights demonstration within its jurisdiction, in accordance with Section 104(1) of the Title I of the Housing and Community Development Act of 1974, as amended; and
- G. The City of Wapato designates Mayor Jesse Farias as the authorized Chief Administrative Official and the authorized representative to act in all official matters in connection with this application and City of Wapato's participation in the State of Washington CDBG Program.



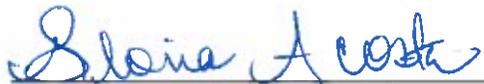
Section 2: This resolution shall be effective immediately after being passed by City Council.

PASSED AND APPROVED this 4th day of January, 2016.



Jesse Farias, Mayor

ATTEST:



Gloria Acosta, Deputy Clerk-Treasurer

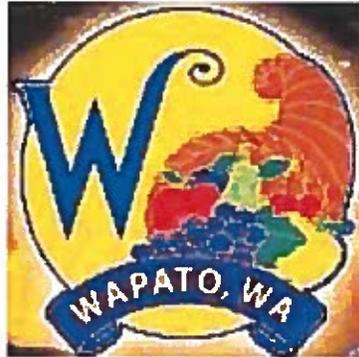
APPROVED AS TO FORM



Sara L. Watkins, City Attorney



City of Wapato



**Community Development Block Grant
2016 Planning-Only Grant Application**

Prepared by:

Yakima Valley Conference of Governments

January 2016



CDBG PROJECT SUMMARY

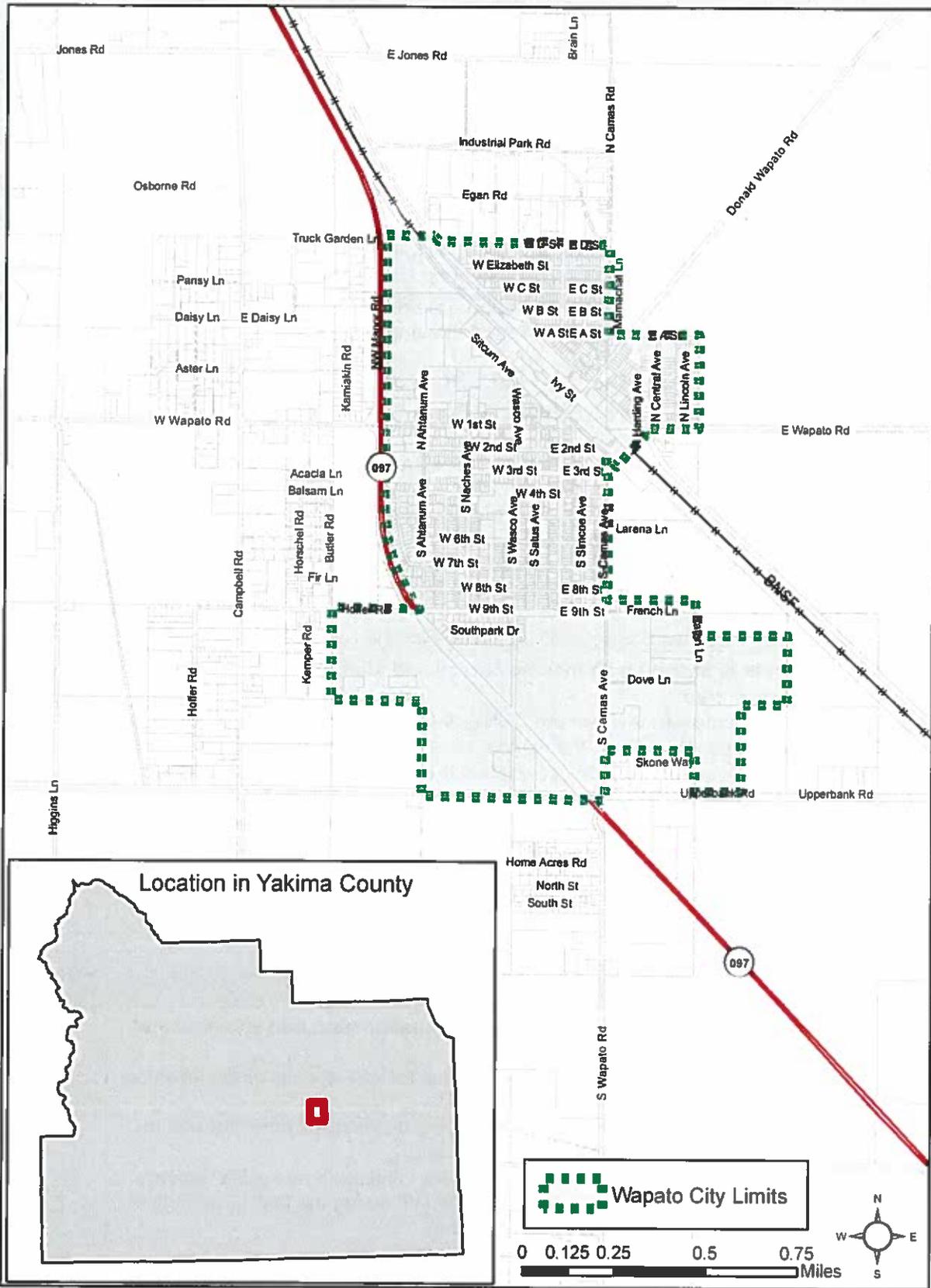
Grant Type:	<input checked="" type="checkbox"/> Planning-Only		
Jurisdiction:	City of Wapato	Phone:	(509) 877-2334
Address - Mail:	205 E. 3 rd Street	Fax:	(509) 877-3979
Address - Street:	205 E. 3 rd Street	Fed Tax ID #:	91-6001524
City, Zip:	Wapato, 98951-1326	SWV #:	0008970-00
County:	Yakima	DUNS #:	079255576
Email:	spearson@wapato-city.org	SAM.gov Expiration Date:	December 7, 2016
Contact Person:	Shawn Conrad	Title:	Sr. Planner
Address - Mail:	311 N. 4 th Street Suite 204	Phone:	(509) 574-1550
Address - Street:	311 N. 4 th Street Suite 204		
City, Zip:	Yakima, 98901	Fax:	(509) 574-1551
Email:	shawn.conrad@yvcoq.org		
Subrecipient:	Yakima Valley Conference of Governments	Title:	Sr. Planner
Contact Person:	Conrad, Shawn	Phone:	(509) 574-1550
Address - Mail:	311 N. 4 th Street Suite 204	Fax:	(509) 574-1551
Address - Street:	311 N. 4 th Street Suite 204	Organization Category(s):	Nonprofit
City, Zip:	Yakima, 98901	DUNS #:	197404098
Email:	shawn.conrad@yvcoq.org		
Consultant:	Conrad, Shawn	Phone:	(509) 574-1550
Firm Name:	311 N. 4 th Street Suite 204	Fax:	(509) 574-1551
Address:	311 N. 4 th Street Suite 204	Email:	shawn.conrad@yvcoq.org
City, Zip:	Yakima, 98901		
Fiscal Year:	From: January 1 To: December 31		
7. State Legislative District: 15th Congressional District: 4th			
8. Brief Project Description: Wapato will complete their Growth Management Act Periodic Update, including reviewing and updating the City's Comprehensive Plan, development regulations, and critical areas ordinance during a public process. Wapato will update the relevant inventories, projections, goals, policies, procedures, and ordinances to best reflect the long-term land use, transportation, housing, capital facilities, and other needs affecting all Wapato residents, particularly the low- and moderate-income residents making up 69.38% of Wapato's population.			
9. Has the jurisdiction applied for a CDBG Planning-Only Grant for this project in the past? No			

10. National Objective:	<input checked="" type="checkbox"/> Principally benefits low- and moderate-income persons or households. <input type="checkbox"/> Prevents or eliminates slums or blight. <input type="checkbox"/> Meets urgent community development needs that pose a serious and immediate threat to public health or safety.		
11. Project Budget Summary:	CDBG	\$ 24,000	Match the Project Budget form
	CDBG Program Income	\$	
	Other Federal	\$	
	Other State	\$	
	Local Public	\$	
	Private	\$	
	TOTAL	\$ 24,000	
12. Project Beneficiaries:	# of Persons	4,997	LMI Percentage: <u>69.38%</u>
	# of LMI Persons	3,466	
	# of Households	1,293	CDBG Investment per Household or Job: <u>\$18.56</u>
	# of LMI Households	897	
	# of Businesses (if job creation activity)		
13. How were the beneficiaries determined?	Area Benefit	<input checked="" type="checkbox"/> HUD 2014 LMI ≥ 51% List	
		<input type="checkbox"/> HUD 2014 LMI Block Group Data	
		<input type="checkbox"/> Income Survey /Date:	
	Direct Benefit	<input type="checkbox"/> Limited Clientele, Housing, or Economic Development Jobs activities	
14. Street address, city and zip code of project: 205 E. 3 rd Street, Wapato, WA, 98951-1326			
15. Census Tract Number(s): N/A Census Block Number(s): N/A			
16. Certification of Chief Administrative Official: <i>The information provided in this application is true and correct to the best of the local government's belief and knowledge and it is understood the state may verify information, and that untruthful or misleading information may be cause for rejection of this application or termination of any subsequent grant agreement.</i>			
Signature		Date	
Print Name		Title	

Jesse Farias

Mayor

City of Wapato



SUBMIT THIS FORM

LOW- AND MODERATE-INCOME BENEFIT DOCUMENTATION

CDBG applications must document how each CDBG funded activity will principally benefit low- and moderate-income (LMI) persons. A project may have more than one CDBG activity and type of benefit, but most only have one. Follow the instructions on the next pages, check the applicable box(es) on this form, and submit this form with the applicable documentation listed for your project's benefit type(s).

My project includes Area Benefit activities	Check all that apply
My project will benefit a service area OUTSIDE the applicant jurisdiction's boundaries. If checked, please provide explanation along with map showing boundaries of both areas.	<input type="checkbox"/>
<p>The activity's LMI benefit is based on the list of local governments with 51% or greater LMI from HUD 2014 LMI Data (Appendix A-3) and the following is attached:</p> <ul style="list-style-type: none"> • A map of the service area <p>On the Project Summary, check item 13 as "2014 LMI ≥ 51% List" (Appendix A-3)"</p>	<input checked="" type="checkbox"/>
<p>The activity's LMI benefit is based on HUD 2014 LMI Block Group Data and Census maps, and attached are:</p> <ul style="list-style-type: none"> • A list of the Census tract/block groups for the service area and the LMI percentages from HUD's data; • A map of the service area demonstrating the matching correlation between the service area boundaries and the Census boundaries; and • A explanation of what lies outside the service area when the tract/block group used is larger than the service area and how its population would have limited impact on the LMI percentage. <p>On the Project Summary, check item 13 as <i>HUD 2014 LMI Block Group Data</i>.</p>	<input type="checkbox"/>
<p>The activity's LMI benefit is based on an income survey and attached are:</p> <ul style="list-style-type: none"> • A map of the service area; • Income Survey Worksheet from either the CDBG or IACC Income Survey Guide; • A sample of the survey tool, tallying the number of responses by household size; • The income survey forms (copies are acceptable) if the income survey resulted in a LMI percentage between 51% – 60%; • A written description of the survey process, describing how the survey universe was defined and efforts to ensure randomness; and • If using survey previously verified by CDBG, survey was completed no earlier than January 1, 2011, and verification documentation is provided <p>On the Project Summary, check item 13 as <i>Income Survey</i> and the survey date.</p>	<input type="checkbox"/>
My project includes Direct Benefit / Limited Clientele activities	Check all that apply
<p>The activity's LMI benefit is based on Limited Clientele qualification and attached are:</p> <ul style="list-style-type: none"> • A written description of: <ul style="list-style-type: none"> ○ How the project exclusively benefits a "presumed benefit" special group, allowing you to presume a 51% LMI benefit, or ○ Your process and income standards for qualifying by family income and size to ensure the LMI limited clientele criteria is met; and • A best-guess breakdown by very low (30%), low (50%) and moderate (80%) income levels of the total number of persons expected to benefit during the first 12 months of operation or by the end of the CDBG contract period. <p>On the Project Summary, check item 13 as <i>Direct Benefit Only</i>.</p>	<input type="checkbox"/>

My project includes Direct Benefit / Housing activities	Check all that apply
<p>Housing (including private side connections) - the activity's LMI benefit is based on household qualification and attached are:</p> <ul style="list-style-type: none"> • A written description of the process for income qualifying households and ensuring occupancy; and • A best-guess breakdown by very low (30%), low (50%) and moderate (80%) income levels of the total number of households expected to benefit during the first 12 months of operation or by the end of the CDBG contract period. <p>On the Project Summary, check item 13 as <i>Direct Benefit Only</i>.</p>	<input type="checkbox"/>

My project includes Direct Benefit / Economic Development activities	Check all that apply
<p>Microenterprise Assistance - the activity's LMI benefit is based on Limited Clientele qualification and Job Creation/Retention, and attached are:</p> <ul style="list-style-type: none"> • A written description of the employee recruitment and hiring process and/or the process for income qualifying a microenterprise owner; • The estimated number of unduplicated persons to receive CDBG-funded <i>training and technical</i> assistance, and also estimated number of persons to receive CDBG-funded <i>financial</i> assistance during the project period; and • A best-guess breakdown by very low (30%), low (50%) and moderate (80%) income levels of the total number of persons expected to benefit during the project period. <p>On the Project Summary, check item 13 as <i>Direct Benefit Only</i>.</p>	<input type="checkbox"/>
<p>Economic Development – the activity's LMI benefit is based on Job Creation/Retention activities and attached are:</p> <ul style="list-style-type: none"> • A written description of the employee recruitment and hiring process; • An LMI Employment Agreement with DUNS number from the employer; and • A best-guess breakdown of the total FTE number of persons expected to benefit by very low (30%), low (50%) and moderate (80%) income levels during the project period. <p>On the Project Summary, check item 13 as <i>Direct Benefit Only</i>.</p>	<input type="checkbox"/>

TITLE VI CERTIFICATION

The City of Wapato assures and certifies compliance with the following laws and regulations:

Title VI of the Civil Rights Act of 1964, which states:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

Section 1.4(b)(2)(I) of the regulations of the Department of Housing and Urban Development issued pursuant to Title VI which require:

"A recipient, in determining the types of housing, accommodations, facilities, services, financial aid, or other benefits which will be provided under any such program or activity, or the class of persons to whom, or the situations in which, such housing, accommodations, facilities, services, financial aid, or other benefits will be provided under any such program or activity, or the class of persons to be afforded an opportunity to participate in any such program or activity, may not, directly or through contractual or other arrangements, utilize criteria or methods of administration which have the effect of subjecting persons to discrimination because of their race, color, national origin, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program or activity as respect to persons of a particular race, color, or national origin."

I certify the racial composition of residents served by the proposed project has been assessed and reported on the Community Demographics form (or other documentation has been provided for planning-only activities), and herby certify the following to be true:

1. For the project proposed in this application for CDBG funds, the minority populations are:

- Scattered throughout the community.
- Scattered throughout the community, with concentrations in the following areas or neighborhoods:
- Concentrated in the following areas or neighborhoods:

2. The following opportunities were provided to protected groups to participate in and comment on the design of activities to be undertaken as part of this project (check all that apply):

- Public hearing to review community development and housing needs
- Community meeting(s)
- Community survey
- Apply to be on a wait list for direct assistance
- Other:

3. Will all residents of the service area benefit from this CDBG project?

- Yes, all residents of the service area will benefit from the CDBG project. Go to 6.
- The following protected group(s) or minority populations residing in the area will not benefit from the CDBG project:

4. The above populations that will not benefit from this CDBG project:

- Will receive similar services provided through existing programs. Go to 6.
- Do not receive similar services provided through existing programs. Please provide a brief explanation:

5. For those protected groups that will not benefit from this CDBG, nor will receive similar services, the following plan identifies a timetable for providing such services in the future.

No such services are planned for the following reasons:

Plan and timetable:

6. The following steps will be taken to ensure benefits from the CDBG project are offered to all residents and protected groups within the community: (check all that apply)

Protected groups will be informed of the opportunity to apply for direct assistance program funded by CDBG.

Protected groups will be informed of the availability of programs to be located in a CDBG funded facility.

A community meeting will be held to inform all residents of benefits resulting from the CDBG project.

Required: A final public hearing to receive comment on the CDBG project is required and will be conducted with outreach and accommodation for non-English speaking residents, if applicable.

Other:

Signature of Certifying Official

Date

Name of Certifying Official

This form must be signed by the Chief Administrative Official (mayor, county commission chair, county administrator, city manager, or designated official as authorized by the CDBG Resolution of Certifications of Compliance). Please clearly state the official's name and title.

CITY OF WAPATO

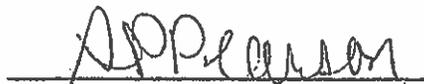
GRIEVANCE PROCEDURE

1. Submit complaints in writing to the Mayor for resolution. A record of the complaints and action taken will be maintained. A decision by the designated official will be rendered within 15 working days.
2. If the complaint cannot be resolved to your satisfaction by the designated official, the complaint will be heard and discussed by the City Council at an open, public meeting. A written decision will be made within 30 working days. The decision of the governing body is final.
3. A record of action taken on each complaint will be maintained as a part of the records or minutes at each level of the grievance process.

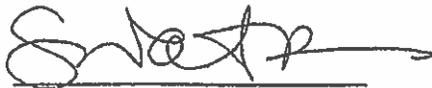
Adopted this 7th day of January, 2013.


Mayor Jesse Farlas

Attest:


Susan P. Pearson, Clerk-Treasurer

Approved as to form:


Sara Watkins, City Attorney

RESOLUTION NO. 2016-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WAPATO, WASHINGTON APPLYING FOR A CDBG PLANNING ONLY GRANT FROM WASHINGTON STATE DEPARTMENT OF COMMERCE

WHEREAS, City of Wapato is authorized to apply to the state Department of Commerce for a Community Development Block Grant (CDBG); and

WHEREAS, City of Wapato has identified a community development and housing priority need for which to seek CDBG funding, specifically the update of the City's Growth Management Act; and

WHEREAS, it is necessary certain conditions be met to receive CDBG funds; and

WHEREAS, the City Council of the City of Wapato finds that it is in the best interests of the residents of the City to apply to the state Department of Commerce for a Community Development Block Grant for the costs to be incurred to update the City's Growth Management Act,

NOW, THEREFORE, be it resolved that the City of Wapato as follows:

Section 1. The City of Wapato authorizes submission of this CDBG application to the state Department of Commerce to request \$24,000 to complete Wapato's Growth Management Act Periodic Update, and certifies that, if funded, it:

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- B. Has provided and will provide opportunities for citizen participation that satisfy the CDBG requirements of 24 CFR 570.486;
- C. Will not use assessments against properties owned and occupied by low- and moderate-income persons or charge user fees to recover the capital costs of CDBG-funded public improvements from low- and moderate-income owner-occupants;
- D. Has established or will establish a plan to minimize displacement as a result of activities assisted with CDBG funds; and assist persons actually displaced as a result of such activities, as provided in the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended;
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- G. The City of Wapato designates Mayor Jesse Farias as the authorized Chief Administrative Official and the authorized representative to act in all official matters in connection with this application and City of Wapato's participation in the State of Washington CDBG Program.

Section 2: This resolution shall be effective immediately after being passed by City Council.

PASSED AND APPROVED this _____ day of _____, 2016.

Jesse Farias, Mayor

ATTEST:

Gloria Acosta, Deputy Clerk-Treasurer

APPROVED AS TO FORM

Sara L. Watkins, City Attorney

CITIZEN PARTICIPATION DOCUMENTATION

At least one public hearing must be conducted by the city/town or county applicant prior to submitting the CDBG application. The public hearing is to obtain citizens' views on community development and housing needs and to receive input on proposed projects under consideration for CDBG funding.

Complete this form by following the steps below to meet the CDBG citizen participation requirements and submit with your CDBG application.

- Check all **Yes** or **No** statements. Check **No** if not applicable.
- Other than the assessment steps, there must be a **Yes** answer for each step to meet the CDBG citizen participation requirements.
- Further instructions, such as paths to census data, are located at the end of Appendix B-1.
- **Attach** the required documentation to this form with your CDBG application.

PUBLIC HEARING STEPS		
ASSESSMENT	YES	NO
<p>There is a significant number of non-English speaking residents in the community to require additional outreach steps for the public hearing.</p> <p>1. Using current census data for the local government, locate the percentage of population that speaks English less than "very well." If it is more than 10%, it is reasonable to expect non-English speaking residents could be interested in the public hearing, so check Yes. Otherwise, go to 2.</p> <p>2. If the beneficiaries of the proposed project will be largely non-English speaking residents (such as a child care facility for farmworker families), then it is reasonable to expect non-English speaking residents could be interested in the public hearing, so check Yes. Otherwise check No.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>If you check No based on other reasons, state them here:</p>		
NOTICE DEVELOPMENT	YES	NO
<p>Develop the CDBG public hearing notice by one of the following steps:</p> <p>1. I used the public hearing notice sample in the CDBG application handbook.</p> <p>2. I received CDBG approval to use a notice with other wording than the CDBG sample.</p>	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
<p>The public hearing notice states the hearing room is handicap-accessible and accommodations for persons with special needs will be made upon request.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>Because I answered YES under the ASSESSMENT step above, the notice states an interpreter will be available <i>(even without advance request)</i>.</p>	<input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
ADVERTISEMENT	YES	NO
<p>List public hearing notice date(s): December 17-20, 2015</p>		
<p>The notice was advertised at least two weeks before the hearing date.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>The notice meets local public hearing notification requirements.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Because I answered YES under the ASSESSMENT step above, the notice was advertised <i>in the alternate language</i> using at least one of the following methods: 1. Published in a newspaper or official on-line source. 2. Announced on radio or television station. Posted at location(s) frequented by non-English speaking residents. List location(s):	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Residents, especially LMI residents of the areas in which CDBG funds are proposed to be used, were encouraged to participate and provide input.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. CONDUCTING THE PUBLIC HEARING	YES	NO
List public hearing date: January 4, 2016 Hearing was held within 18 months of the date the CDBG application was submitted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The public hearing was conducted by the applicant local government.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Minutes of the public hearing were taken.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Both of the following required CDBG handouts were distributed at the public hearing. 1. CDBG Program Fact Sheet 2. CDBG Citizen Participation Regulations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Because I answered YES under the ASSESSMENT step above, alternate-language versions of the required handout were provided.	<input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
<i>Find the Spanish versions of the handouts at www.commerce.wa.gov/cdbg under Guidance Materials.</i>		
DOCUMENTING THE PUBLIC HEARING	YES	NO
A copy of the public hearing notice's affidavit of publication OR a copy of the actual published notice from the newspaper is attached.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Because I answered YES under the ASSESSMENT step above, documentation of the outreach steps taken for non-English speaking residents (such as a copy of the notice in the alternate language from the newspaper or public hearing posters) is attached.	<input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
The public hearing minutes are attached.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>If the official minutes are not available by the application due date, instead include a statement from the clerk indicating when the minutes will become available and send the minutes as soon as possible.</i>		
GRIEVANCE PROCEDURE	YES	NO
A copy of the local government's adopted Grievance Procedure is attached.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>A Grievance Procedure sample and instructions are in Appendix B. Do not assume the CDBG program has a copy of your jurisdiction's procedure from a prior CDBG application.</i>		

Shawn Conrad

From: Cole, Phyllis (COM) <phyllis.cole@commerce.wa.gov>
Sent: Friday, December 11, 2015 10:46 AM
To: Shawn Conrad
Subject: RE: Wapato POG public hearing notice

This is perfect. Looks like it's based on the template. . .so you really don't need CDBG to pre-approve.

Phyllis Cole

CDBG Project Manager

Local Government Division

Office: 360.725.4001 | 6:30a to 5:00p Monday thru Thursday

Washington State Department of Commerce

[Community Development Block Grant \(CDBG\)](#)

1011 Plum Street SE, Olympia, WA. 98504

www.commerce.wa.gov

Follow us @WASateCommerce

Learn why you should [Choose Washington](#)

From: Shawn Conrad [mailto:shawn.conrad@yvcog.org]

Sent: Friday, December 11, 2015 10:38 AM

To: Cole, Phyllis (COM)

Subject: Wapato POG public hearing notice

Hi Phyllis,

Here is the draft public hearing notice for the City of Wapato Planning Only Grant application. Please let me know if this will be acceptable.

If it is possible for you to get back to me this morning, that would be terrific. I'm leaving early this afternoon and will be out of the office next week. If that doesn't work, just let me know please.

Thanks!

Shawn Conrad, Senior Planner

Yakima Valley Conference of Governments

311 N. 4th Street, Ste. 204, Yakima, WA 98901

Phone: (509) 574-1550, Direct: (509) 759-7991

 www.facebook.com/YVCOG

**CITY OF WAPATO
Wapato City Council Public
Hearing Notice
Planning Only Grant**

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Wapato City Council in the Wapato City Council Chambers, 205 E 3rd Street, Wapato WA 98951, on January 4, 2016 at 7:00 p.m.

The purpose of the public hearing is to review community development and housing needs, inform citizens of the availability of funds and eligible uses of the state Community Development Block Grant (CDBG), and receive comments on proposed activities, particularly from lower income persons. Up to \$24,000 may be available to the City of Wapato to fund a planning project that principally benefits low- and moderate- income persons.

An outline of the proposed project will be available for review at the Wapato City Hall, December 28-January 4, 8:30 a.m.-5:00 p.m. daily. The City is considering submitting a CDBG Planning Only Grant application for the purpose of completing the State-required Growth Management Act Periodic Update.

The hearing is scheduled for January 4, 2016 at 7:00 PM at the Wapato Council Chambers, 205 E 3rd St., Wapato, WA 98951. All mailed or emailed comments must be received by 3:00 pm on January 4, 2016. Mail to City of Wapato, 205 E 3rd St, Wapato, WA 98951 referencing "CDBG Planning Only Grant" or email to info@wapato-city.org with "CDBG Planning Only Grant" in the subject line.

The Wapato Council Chambers is handicap accessible. Arrangements to reasonably accommodate the needs of special classes of residents, including handicap accessibility or interpreter will be made upon receiving forty-eight (48) hours advance notice. Contact Sue Pearson at (509) 877-2334 or info@wapato-city.org for this accommodation.

If you have any questions about this application, contact Shawn Conrad, Acting Planner for City of Wapato, (509) 759-7962 or email at shawn.conrad@yvcog.org.
Legal #866

Published; Review-Independent on December 17, 2015.

**CIUDAD DE WAPATO
CONSEJO MUNICIPAL DE
WAPATO
AVISO DE AUDIENCIA
PÚBLICA
PLANIFICACIÓN
DE SUBVENCIÓN
EXCLUSIVAMENTE**

Por este medio se da aviso de que el Concejo Municipal de Wapato tendrá una audiencia pública en las cámaras de consejo de la Ciudad de Wapato, 205 E. 3rd Street, Wapato, WA 98951, el 04 de Enero del 2016 a las 7:00 p.m.

El propósito de la audiencia pública es para revisar el desarrollo de la comunidad y necesidades de vivienda, informar a los ciudadanos de la disponibilidad de fondos y usos elegibles de la Subvención de Desarrollo Comunitario (CDBG) y recibir comentarios sobre las propuestas de actividades. Particularmente de las personas con más bajos ingresos. Hasta \$24,000.00 pueden estar disponibles para la Ciudad de Wapato para financiar un proyecto de planificación que beneficiaría principalmente a personas de ingresos bajos y moderados.

Un esbozo del propuesto para el proyecto estará disponible para revisión en el Ayuntamiento de Wapato El 28 de Diciembre hasta el 04 de Enero de las 8:30 a.m. a las 5:00 diariamente. La ciudad está considerando la posibilidad de presentar una solicitud de planificación exclusivamente para la subvención de CDNG con el propósito de completar los requerimientos del estado para la Actualización Periódica de Manejo de Crecimiento.

La audiencia está prevista para el 04 de Enero del 2016 a las 7:00 p.m. en las cámaras de consejo de la Ciudad de Wapato, 205 E. 3rd St., Wapato, WA 98951. Todos los comentarios por correo o correo electrónico deben recibirse antes de las 3:00 p.m. el 04 de Enero del 2016. Mande su correspondencia a Ciudad de Wapato, 205 E 3rd St., Wapato, WA 98951 y haga referencia a "CDBG Planificación de Subvención Exclusivamente" o por correo electrónico a info@wapato-city.org con "CDBG Planificación de Subvención Exclusivamente" en el contenido.

Las cámaras de consejo de la Ciudad de Wapato son accesible para silla de ruedas. Se harán arreglos para satisfacer razonablemente las necesidades de residentes con clases especiales, incluyendo accesibilidad para discapacitados o intérprete al recibir al aviso previo de (48) cuarenta y ocho horas. Contacte a Sue Pearson al (509) 877-2334 o info@wapato-city.org para cualquier acomodación.

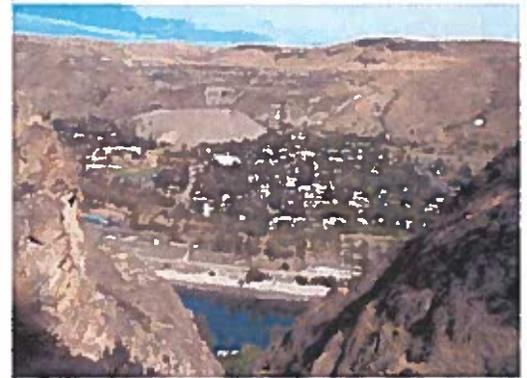
Si usted tiene alguna pregunta acerca de esta aplicación, póngase en contacto con Shawn Conrad, Planificador de Acción para la Ciudad de Wapato, (509) 759-7982 o a su correo electrónico a shawn@yvcog.org.

Legal #869
Publicado: Review-Independent 17 de Diciembre, 2016.



Community Development Block Grant Program (CDBG)

*Helping rural communities with projects that benefit
low- and moderate-income persons*



The Washington State CDBG Program offers six grant funds:

General Purpose Grants For public infrastructure, community facilities, affordable housing, or economic development	\$8,500,000
Economic Opportunity Grants For state and local priority economic development and energy related projects that promote vibrant rural communities	\$9,000,000
Planning-Only Grants For planning activities that improve community services, public safety or further strategic planning	\$240,000
Housing Enhancement Grants For off-site infrastructure or the community facility component of a state housing trust fund project	\$200,000
Imminent Threat Grants For unanticipated emergencies posing a serious immediate threat to public health and safety	\$100,000
Public Services Grants For county and community action agencies to fund new or expanded services to lower income persons	\$1,500,000

2015 funding levels are contingent upon federal allocation

Fast Facts

- Commerce receives an estimated \$11 million annual CDBG allocation from the U.S. Department of Housing and Urban Development (HUD)
- Maximum grants are generally \$1 million for construction; \$500,000 for housing rehabilitation; and \$35,000 for planning
- Since 1982 the CDBG program has distributed \$456 million to rural cities, towns and counties

Contact Information:

Name: Kaaren Roe
Phone: (360) 725-3018
Fax: (360) 586-8440
Email: kaaren.roe@commerce.wa.gov
Web: www.commerce.wa.gov/cdbg



HUD National Objectives

CDBG project activities must meet one of three HUD National Objectives:

- Principally benefits low-and moderate-income persons
- Aids in the prevention or elimination of slums or blight
- Addresses imminent threat to public health or safety

CDBG Eligibility Guidelines

Eligible applicants are Washington State cities/towns with less than 50,000 in population and not participating in a CDBG entitlement urban county consortium; and counties with less than 200,000 in population. Eligible cities/towns and counties are listed on the CDBG website.

Special purpose districts, public housing authorities, community action agencies, economic development councils, other non-profit organizations, and Indian tribes are not eligible to apply directly to the state CDBG Program for funding, but may be a partner in projects and subrecipient of funding with an eligible city/town or county applicant.

Applicants may submit one request per fund each program year.

Exception: An eligible city/town or county may apply for a second General Purpose Grant if one application is for a local microenterprise assistance program.

Application materials and due dates are on the CDBG website.



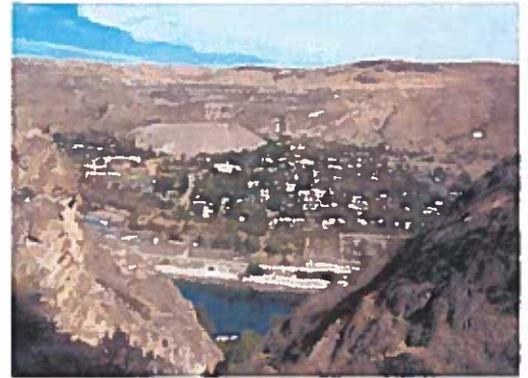
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Programa de Becas Consolidadas para el Desarrollo Comunitario (CDBG)

Ayudando las comunidades rurales con proyectos que benefician personas de ingreso bajo o moderado.



El Programa CDBG del Estado de Washington ofrece seis becas:

Becas de Propósito General	\$8,500,000
Para infraestructura pública, facilidades comunitarias, viviendas económicas o proyectos de desarrollo económico	
Becas de Oportunidades Económicas	\$9,000,000
Para el desarrollo económico de prioridad estatal y local y proyectos de eficiencia de energía que promueva comunidades rurales vibrantes	
Becas de Planificación Solamente	\$240,000
Para planificar actividades relacionadas a proyectos que traten con asuntos críticos de salud pública o austeridad	
Becas de Mejoramiento de Viviendas	\$200,000
Para infraestructura externa o facilidad de comunidad como un componente del fondo de vivienda del estado	
Becas de Amenazas Inminentes	\$100,000
Para emergencias no anticipadas que sean una seria amenaza inmediata a la salud y seguridad al público	
Becas de Servicio Público	\$1,500,000
Para agencias de condados y la comunidad que suplan fondos de servicios (directos) nuevos o expandir los que tienen para personas de bajos ingresos	

Los niveles de financiamiento de los fondos para el 2015 están sujetos a la disponibilidad de los fondos federales

Información Rápida

- El Depto. de Comercio recibe una asignación anual para el CDBG de \$11 millones del Depto. de Viviendas y Desarrollo Urbano de los E.U. (HUD)
- Las becas máximas son generalmente de \$1 millón por construcción, \$500,000 para la rehabilitación de vivienda y \$35,000 para planificación
- Desde el 1982 el programa de CDBG ha distribuido \$456 millones a través de los E.U. Departamento de Viviendas y Desarrollo Urbano (HUD)

Información de Contacto:

Name: Kaaren Roe
Phone: (360) 725-3018
Fax: (360) 586-8440
Email: kaaren.roe@commerce.wa.gov
Web: www.commerce.wa.gov/cdbg



HUD Objetivos Nacionales

Los proyectos del CDBG deben cumplir con los tres Objetivos Nacionales del HUD:

- Principalmente debe beneficiar personas de ingreso bajo o moderado
- Ayuda a la prevención o eliminación de la pobreza o contaminación
- Trata las amenazas inminentes a la salud y seguridad del público

Directivas de Elegibilidad de la CDBG

Los solicitantes elegibles son ciudades/pueblos del Estado de Washington con una población de menos de 50,000 y que están participando en el derecho al consorcio del condado urbano de la CDBG; y condados con una población de menos de 200,000 habitantes. Las ciudades/pueblos elegibles y condados están enlistados en la página de la web de la CDBG.

Distritos con propósito especial, autoridades públicas de vivienda, agencias de acción comunitaria, concilios de desarrollo económico, otras organizaciones con fines no pecuniarios y tribus de indios no son elegibles para solicitar directamente al programa del CDBG del estado para obtener fondos pero pueden ser patrocinadores en proyectos y ser sub-recipientes con una ciudad/pueblo o condado que lo solicite.

Los solicitantes pueden someter una solicitud por fondo cada programa anual.

Excepción: una ciudad/pueblo o condado puede solicitar por una segunda beca de Propósito General si una solicitud es para un programa de asistencia a empresas pequeñas locales.



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Federal Citizen Participation Requirements for Local Government Applicants to the State CDBG Program

Federal Regulations 24 CFR 570.486 (a)

- (a) *Citizen participation requirements of a unit of general local government.* Each unit of general local government shall meet the following requirements as required by the state at Sec. 91.115(e) of this title.
- (1) Provide for and encourage citizen participation, particularly by low and moderate income persons who reside in slum or blighted areas and areas in which CDBG funds are proposed to be used;
 - (2) Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to the unit of local government's proposed and actual use of CDBG funds;
 - (3) Furnish citizens information, including but not limited to:
 - (i) The amount of CDBG funds expected to be made available for the current fiscal year (including the grant and anticipated program income);
 - (ii) The range of activities that may be undertaken with the CDBG funds;
 - (iii) The estimated amount of the CDBG funds proposed to be used for activities that will meet the national objective of benefit to low and moderate income persons; and
 - (iv) The proposed CDBG activities likely to result in displacement and the unit of general local government's anti-displacement and relocation plans required under Sec. 570.488.
 - (4) Provide technical assistance to groups representative of persons of low and moderate income that request assistance in developing proposals in accordance with the procedures developed by the state. Such assistance need not include providing funds to such groups;
 - (5) Provide for a minimum of two public hearings, each at a different stage of the program, for the purpose of obtaining citizens' views and responding to proposals and questions. Together the hearings must cover community development and housing needs, development of proposed activities and a review of program performance. The public hearings to cover community development and housing needs must be held before submission of an application to the state. There must be reasonable notice of the hearings and they must be held at times and locations convenient to potential or actual beneficiaries, with accommodations for the handicapped. Public hearings shall be conducted in a manner to meet the needs of non-English speaking residents where a significant number of non-English speaking residents can reasonably be expected to participate;
 - (6) Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities in an application to the state and, for grants already made, activities which are proposed to be added, deleted or substantially changed from the unit of general local government's application to the state. *Substantially changed* means changes made in terms of purpose, scope, location or beneficiaries as defined by criteria established by the state.
 - (7) Provide citizens the address, phone number, and times for submitting complaints and grievances, and provide timely written answers to written complaints and grievances, within 15 working days where practicable.

Insert Public Hearing Minutes Here

WORK PLAN

When do you expect activities to be completed? Please document month and year.

Note: Planning-Only Grants are generally two-year contracts (from contract start date to contract end date).

You can use the "Other" lines or insert lines for additional planning project tasks.

Tasks	Responsible Party	Start Date	End Date
Establish administrative systems	City of Wapato	January 2016	February 2016
Negotiate and execute CDBG contract with Commerce	City of Wapato	January 2016	February 2016
Establish Subrecipient Agreement, if applicable	YVCOG City of Wapato	February 2016	February 2016
Complete NEPA/SEPA exemption form	City of Wapato	February 2016	February 2016
Procure professional services	N/A		
Collect and analyze data <ul style="list-style-type: none"> • Collect and analyze Census and other demographic data for comprehensive plan elements • Collect and analyze population projections for land use element • Collect local information needed to update content (e.g. capital facilities inventory) • Collect and map land use and environment spatial data 	YVCOG	March 2016	December 2016
Review study or plan (as applicable)	YVCOG	March 2016	May 2017
<ul style="list-style-type: none"> • Administration Element 	YVCOG	March 2016	March 2016
<ul style="list-style-type: none"> • Utilities Element 	YVCOG	March 2016	March 2016
<ul style="list-style-type: none"> • Natural Systems Element 	YVCOG	May 2016	May 2016
<ul style="list-style-type: none"> • Capital Facilities Element 	YVCOG	July 2016	July 2016
<ul style="list-style-type: none"> • Transportation Element 	YVCOG	July 2016	July 2016
<ul style="list-style-type: none"> • Housing Element 	YVCOG	October 2016	October 2016
<ul style="list-style-type: none"> • Land Use Element 	YVCOG	October 2016	October 2016
Development Regulations Update	YVCOG	December 2016	December 2016

Critical Areas Ordinance Update	YVCOG	December 2016	December 2016
Complete Study or Plan (as applicable)	YVCOG	January 2017	January 2017
Combined Adoption Process <ul style="list-style-type: none"> All parts of update together: SEPA, Commerce submittal, adoption ordinances, public review/hearing, revisions based on comments, final adoption) 	YVCOG City of Wapato	January 2017	May 2017
Submit to regulatory agency for review, if applicable <ul style="list-style-type: none"> 60-day review of draft, Department of Commerce Adopted documents to Department of Commerce 	YVCOG	January 2017 May 2017	January 2017 May 2017
Conduct final public hearing	City of Wapato	May 2017	May 2017
Close out CDBG contract	City of Wapato	June 2017	June 2017

BUDGET FORM AND INSTRUCTIONS

There are two budget components in this application:

- 1) Budget Assumptions, below
- 2) Project Budget Form, on the next page

BUDGET ASSUMPTIONS INSTRUCTIONS

There is no specific format for providing the budget assumptions, but they are an important element of your application and should clearly correspond with the amounts listed in budget forms. This is your opportunity to demonstrate you have clearly thought through all financial aspects of the project and have solid rationale for the administration and project costs and the need for CDBG investment to make the project successful.

Tell us how you built the budget, explaining how you derived costs for each activity cost of the budget form. Your assumptions should include:

- How this budget is reasonable and appropriate considering the scope, substance, and duration of the proposed project.
- The basis and the assumptions behind the activity cost calculations. Be detailed and specific.
- Detail on any equipment purchases using CDBG funds over \$300.
- Source documentation of the costs, such as an engineer's preliminary cost estimate. If lengthy, these documents can be referenced and included as an attachment in the application.

PROVIDE THOROUGH BUDGET ASSUMPTIONS FOR EACH ACTIVITY COST

Add pages as needed to complete your assumptions.

The budget was built using YVCOG's hourly billing rate for the Senior Planner and GIS Manager positions, multiplied by the estimated hours needed to complete the tasks outlined in the Work Plan. Billing rates salaries, wages, and fringe benefits. Project-related expenses include copying, mailing, and travel costs (travel to attend staff and public meetings in Wapato). The budgeted amount of \$24,000 is comparable to GMA updates that YVCOG has completed for other cities. Time estimates assume interaction with Wapato staff and receipt of any needed materials or information from Wapato staff in a timely fashion.

The City believes that the proposed budget for the GMA Periodic Update is reasonable for the scope, substance, and duration of this project. The subrecipient agreement will include a not-to-exceed budget of \$24,000 and a time of performance of July 31, 2017. A preliminary budget for the project is attached. City staff will be involved in the GMA Periodic Update, but staff time will be considered incidental to their regular duties.

PROJECT BUDGET

Use a second copy of this form if you have more than 4 funding sources

Funding Status	Source 1	Source 2	Source 3	Source 4	Totals*
Are the sources committed? If not, give a date when commitment expected.	CDBG	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
		Name of Local Government			
Activity Costs					
General Administration - POG cannot pay for this.					
Planning Activities					
Personnel – Staff time conducting planning activities	\$23,500				
Professional Services					\$24,000
Project Related Expenses	\$500				
Other:					
Other:					
Totals*	\$24,000				\$24,000

***Make sure these totals match the item # 11 on the Project Summary Sheet.**

Narrative

1. What is the proposed project?

- Provide the plan's name.
- List all essential components of the planning activity.
- Describe whether the planning will result in a new, expanded, updated or amended plan.
- If the planning activities are phased, briefly describe how the CDBG-funded activities fit within this phased approach.
- Define the service area and provide map(s) of the local government, outlining the service area boundaries.

The project is the City of Wapato GMA Periodic Update – 2017. The project will result in an updated comprehensive plan and development regulations that meet the periodic update requirements of the Growth Management Act (GMA). The service area is the City of Wapato municipal boundary (see map at end of narrative).

The GMA Periodic Update will consist of the following:

- Review and update the City of Wapato Comprehensive Plan (including Administration, Natural Systems, Land Use, Transportation, Capital Facilities, Housing, and Utilities Elements) to reflect 1) current Census and other data, 2) the housing, land use, transportation, and capital facilities needs of Wapato residents through 2037, and 3) current GMA requirements.
- Review and update six-year capital facilities program.
- Review and update zoning, subdivision, and other development regulations to be consistent with and implement the Comprehensive Plan, and to reflect current GMA requirements.
- Review and update the Critical Areas Ordinance for consistency with Best Available Science and current GMA requirements.

- Public process for the Periodic Update, including adoption of a Citizen Participation Plan, public meetings and public hearings, SEPA process, and Department of Commerce Growth Management Services (GMS) 60-day review.
- Submittal of adopted updates to GMS.

The project will not be phased. All parts of the update will be completed by June 30, 2017 and submitted to GMS together.

2. What is the need or problem to be addressed and why is it a priority?

- Describe relevant local conditions resulting in the need/problem
- Who is affected and how?
- What is the urgency behind the need?
- How did you determine the level of grant needed? Sewer/water projects should discuss their Affordability Review results.

Comprehensive planning under the GMA allows cities to plan how land will develop during a 20-year time period in a manner that can be supported by City services, that addresses the needs of all residents, and protects the environment. Wapato is a small rural city in Yakima County of 4,997 residents, with 69.38% designated as low- to moderate-income (LMI). Planning for fiscally sustainable growth is especially important for a low-income community such as Wapato so that needed growth does not outstrip the City's ability to support it. The GMA Periodic Update will determine Wapato's policies for sustainable growth to the benefit of all Wapato residents. In addition, after June 30, 2017, Wapato will be unable to receive Washington State road, water, and sewer grants and loans without a completed GMA Periodic Update. In that case, Wapato would be greatly hampered in its efforts to implement capital improvement projects for the benefit of its residents. Because the update will take at least one year to

complete, Wapato will need to start the update process during the first quarter of 2016 to meet the June 30, 2017 deadline.

Wapato's last GMA Periodic Update was adopted in 2009. Since that time, the 2010 Decennial Census and subsequent American Community Survey (ACS) data have been released, which will give a clearer picture of existing demographics; Yakima County has begun the process of working with Wapato to update its Urban Growth Area boundary; Wapato has initiated a feasibility study looking at providing water and sewer service to parts of its UGA; and Wapato has continued to grow and change. A comprehensive planning update is needed at this time so that Wapato can continue to meet the needs of its largely LMI population in a financially sustainable manner.

The requested funding amount is \$24,000. The budget is based on estimated costs provided by the subrecipient, the Yakima Valley Conference of Governments (YVCOG), and are reasonable for this type of work (see included Budget Form).

3. What supports the feasibility of your project?

- How is the project consistent with your comprehensive plan, local strategies, or recommendations within local planning documents?
- What other technical options were considered and why is the proposed project the best option?
- How are relevant regulatory agencies and key stakeholders in agreement that the project is the right solution?
- Submit the Project Budget detailing project costs and budget assumptions.

The GMA Periodic Update will help ensure consistency among the chapters of the Wapato Comprehensive Plan, as well as among the Wapato Comprehensive Plan, Wapato implementing development regulations, and the regional policies set out in the Yakima County-Wide Planning

Policy. In addition, the City is currently updating its Parks and Recreation Plan, Water Plan, and Sewer Plan. These documents will support the feasibility of the GMA Periodic Update. The Comprehensive Plan and implementing regulations are foundational for City of Wapato comprehensive planning, and the update itself is a requirement of the GMA; therefore, there are no technical options that are feasible alternatives to this project. The feasibility of the project is also supported by Washington State comprehensive planning requirements; the Department of Commerce GMS, the regulatory agency for the GMA; and the Yakima County-Wide Planning Policy.

The Department of Commerce GMS and the Yakima County Department of Public Services have both provided letters of support for this grant application.

3. Is the project ready to proceed?

- Is remaining funding firmly committed to this project? If not yet, describe the how and when remaining funding will be secured.
- Do you have site control? If not yet, describe how and when site control will be secured.
- What is the status of any required environmental consultations and permits?
- Are all necessary partnerships in place to proceed? If not yet, describe how and when these partnerships will be established.

Yes, the project will proceed immediately once funding is secured. There will be no significant obstacles preventing the project's successful completion and the work will follow the timeline illustrated in the included Work Plan. As soon as Wapato is authorized to proceed by the funding agency, the City will establish a subrecipient agreement with YVCOG. No additional funds will be required for the project. SEPA review will be completed once a draft of all of the Periodic Update elements is prepared and reviewed by the Wapato Planning Commission, and will coincide with the Growth Management Services 60-day review.

4. Who will manage the project and how?

- Submit the Work Plan listing project tasks, the responsible party(s) and dates.
- If the local government applicant is partnering with a subrecipient organization or community-based development organization, describe how project management will be coordinated between these partners, including oversight of any procured consultants and contractors.

The Work Plan included in this application outlines the project tasks, responsible parties, and schedule for the project.

The GMA Periodic Update will be managed by a team to include City planning and public works staff, the City Clerk-Treasurer, the Mayor, and YVCOG planning and GIS staff. Each of the City team members is well qualified in their field and participates in continuing education for their respective fields. City staff will assist with work required for the completion of the GMA Periodic Update; these tasks will be considered incidental to their existing duties.

The City has identified YVCOG as the subrecipient of the CDBG funds to complete the GMA Periodic Update. YVCOG has assisted Yakima County cities and towns with GMA Periodic Updates since the GMA was established in the 1990s. YVCOG's experience with local GMA planning will benefit the project by building in efficiencies due to "lessons learned" and an understanding of local and regional comprehensive planning issues, which will help Wapato to avoid pitfalls during the update process.

Shawn Conrad, YVCOG Senior Planner, will manage the project and complete the project tasks as per the subrecipient agreement. Ms. Conrad has extensive experience with comprehensive planning under GMA in the Yakima Valley. She has successfully completed or is in the process of completing GMA updates for nearly all of the 14 cities/towns in the Yakima Valley. Ms. Conrad has a strong understanding of GMA requirements and a positive working relationship with the regulating agencies.

John Rohrbaugh, YVCOG GIS/IT Manager, has nearly 20 years of experience in GIS mapping and spatial data analysis in central Washington. Mr. Rohrbaugh has provided mapping services during all of the GMA updates and other long-range planning projects in which YVCOG has been involved since 2010. Mr. Rohrbaugh also has a planning background and a strong understanding of natural systems and GMA requirements.

YVCOG will complete a review and update of each of the Comprehensive Plan chapters, the development regulations, and the Critical Areas Ordinance; provide the drafts to City staff for review; and present the drafts to the Wapato Planning Commission during a series of meetings. Planning Commission will provide a recommendation to City Council on all parts of the GMA Periodic Update combined. YVCOG will revise the drafts based on comments received from staff, Planning Commission, Wapato residents, City Council, GMS, and the SEPA process. This team will provide the organizational capacity needed to effectively complete the GMA Periodic Update and will ensure that all CDBG contract requirements are met.

The Work Plan included with this application will be used by YVCOG to track progress on the project by evaluating progress versus the work plan established. YVCOG will communicate needs in a timely fashion. Effective and frequent communication will be key to keeping the project on schedule and within budget.

YVCOG has administered a large variety of state and federal grants and loans during its 49-year history, and has proven its ability to complete these projects on schedule and under budget.

5. How will the project make a tangible difference to both the community at large and to low- and moderate-income persons?

- Describe the project's impact in the community and how it supports local economic development goals.

The entire community, including LMI persons, will be affected by the GMA Periodic Update because it will determine both the City’s long-term policies regarding housing, transportation, land use, and capital facilities, as well as the regulations that implement those policies and directly affect Wapato residents.

The GMA Periodic Update is a benefit to LMI persons in particular, because it will determine the City’s policy direction and development regulations pertaining to housing availability and affordability, economic development, transportation, commercial services, and homelessness during the 20-year planning period. The Comprehensive Plan policies may also be a factor in setting rates for utilities and other fees, which can disproportionately affect LMI residents.

6. How will the project make a tangible difference to both the community at large and to low- moderate-income persons?

Using the table below or your own format, provide specific measurements of the current conditions and then the anticipated conditions after the project is completed with the use of CDBG funds.

Outputs/Outcomes Table	
Before project	After project
Existing Comprehensive Plan is out of date	New Comprehensive Plan meets requirements for next 8 years
Out-of-date capital facilities plan	Updated capital facilities plan
Out of date plan for future land use and UGA	Updated plan for future land use and UGA
City will not meet requirements for applying for state infrastructure funding if not completed by June 30, 2017	City will meet requirements for applying for state infrastructure funding



STATE OF WASHINGTON
DEPARTMENT OF COMMERCE

1011 Plum Street SE • PO Box 42525 • Olympia, Washington 98504-2525 • 360-725-4000
www.commerce.wa.gov

December 28, 2015

Phyllis Cole
CDBG Planning-Only Grants Manager
Department of Commerce
P.O. Box 42525
Olympia, WA 98504-2525

Dear Ms. Cole:

This letter is submitted in support of the City of Wapato's CDBG Planning Only Grant application for completing the City's Growth Management Act Periodic Update.

Wapato is located in Yakima County, a fully planning county under the GMA. All jurisdictions in Yakima County have a June 30, 2017 deadline to complete their GMA Periodic Updates.

Wapato is a small rural city of 4,997 residents, with 69.38% designated as low to moderate income (LMI). Planning for fiscally sustainable growth is especially important for a low-income community such as Wapato so that needed growth does not outstrip the City's ability to support it. The GMA Periodic Update will determine Wapato's policies for sustainable growth and its mechanisms for implementing those policies, to the benefit of all Wapato residents. In addition, compliance with GMA requirements will allow the City to remain eligible for Washington State road, water, and sewer infrastructure grants and loans.

The Department of Commerce, Growth Management Services fully supports Wapato's funding application and the City's efforts to plan for a sustainable future.

Sincerely,

A handwritten signature in blue ink that reads "Scott Kuhta".

Scott Kuhta, AICP, Senior Planner
Growth Management Services

cc: Jeff Wilson, Senior Managing Director, Growth Management Services
Dave Andersen, Eastern Region Manager, Growth Management Services



DEPARTMENT OF PUBLIC SERVICES

128 North Second Street · Fourth Floor Courthouse · Yakima, Washington 98901
(509) 574-2260 In-State 1-800-572-7354 · FAX (509) 574-2231 · www.co.yakima.wa.us
VERN M. REDIFER, P.E. Director

December 29, 2015

Phyllis Cole
CDBG Planning-Only Grants Manager
Department of Commerce
P.O. Box 42525
Olympia, WA 98504-2525

Re: City of Wapato - Planning Only Grant Application

Dear Ms. Cole:

This letter is submitted in support of the City of Wapato's CDBG Planning Only Grant application for completing the City's Growth Management Act (GMA) Periodic Update. Wapato is located in Yakima County, a fully planning county under the GMA. All jurisdictions in Yakima County have a June 30, 2017 deadline to complete their GMA Periodic Updates as required by RCW 36.70A.130(5)(c). The update will establish Wapato's policies and implementation tools for transportation, land use, capital facilities, housing, and critical areas for the Wapato municipal boundaries as well as the unincorporated portion of the city's Urban Growth Area (UGA), over a 20-year planning period.

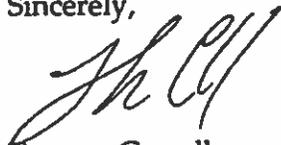
As part of Yakima County's GMA Periodic Update process, the Yakima County Public Services Department's long-range planning staff have been working with all cities in Yakima County to develop their population projections and update their UGA boundaries. Wapato is on track for the County to review their UGA in 2016 to ensure that the UGA resulting from this process is able to be served by Wapato during the 20-year planning period and is environmentally and fiscally sustainable. Yakima County Planning Division will continue to work with Wapato during their GMA Periodic Update to also ensure their plans are consistent with the Yakima County-Wide Planning Policy and the recently updated Master Interlocal Agreement for Growth Management Act Implementation in Yakima County.

Ms. Phyllis Cole
December 29, 2015
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Wapato is a small rural city of 4,997 residents, with 69.38% designated as low to moderate income (LMI). Planning for fiscally sustainable growth is especially important for a low-income community such as Wapato so that needed growth does not outstrip the City's ability to support it. The GMA Periodic Update will determine Wapato's policies for sustainable growth and its mechanisms for implementing those policies, to the benefit of all Wapato residents. In addition, compliance with GMA requirements will allow the City to remain eligible for Washington State road, water, and sewer infrastructure grants and loans.

The Yakima County Planning Division fully supports Wapato's CDBG Planning Only Grant funding application and the City's efforts to plan for a sustainable future.

Sincerely,



Tommy Carroll
Long Range/Environmental Manager
Yakima County Planning Division

Yakima County ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, nation origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding Yakima County's Title VI Program, you may contact the Title VI Coordinator at 509-574-2300.

If you are a person with a disability who needs any accommodation in order to participate in this program, hearing or service, you may be entitled to receive certain assistance at no cost to you. Please contact the ADA Coordinator at Yakima County no later than five (5) working days prior to the date service is needed. Yakima County ADA Coordinator, 128 N. 2nd Street, Room: B27, Yakima, WA 98901; (509) 574-2210: 7-1-1 or 1-800-833-6384 (Washington Relay Services for deaf and hard of hearing).

Federal Citizen Participation Requirements for Local Government Applicants to the State CDBG Program

Federal Regulations 24 CFR 570.486 (a)

- (a) *Citizen participation requirements of a unit of general local government.* Each unit of general local government shall meet the following requirements as required by the state at Sec. 91.115(e) of this title.
- (1) Provide for and encourage citizen participation, particularly by low and moderate income persons who reside in slum or blighted areas and areas in which CDBG funds are proposed to be used;
 - (2) Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to the unit of local government's proposed and actual use of CDBG funds;
 - (3) Furnish citizens information, including but not limited to:
 - (i) The amount of CDBG funds expected to be made available for the current fiscal year (including the grant and anticipated program income);
 - (ii) The range of activities that may be undertaken with the CDBG funds;
 - (iii) The estimated amount of the CDBG funds proposed to be used for activities that will meet the national objective of benefit to low and moderate income persons; and
 - (iv) The proposed CDBG activities likely to result in displacement and the unit of general local government's anti-displacement and relocation plans required under Sec. 570.488.
 - (4) Provide technical assistance to groups representative of persons of low and moderate income that request assistance in developing proposals in accordance with the procedures developed by the state. Such assistance need not include providing funds to such groups;
 - (5) Provide for a minimum of two public hearings, each at a different stage of the program, for the purpose of obtaining citizens' views and responding to proposals and questions. Together the hearings must cover community development and housing needs, development of proposed activities and a review of program performance. The public hearings to cover community development and housing needs must be held before submission of an application to the state. There must be reasonable notice of the hearings and they must be held at times and locations convenient to potential or actual beneficiaries, with accommodations for the handicapped. Public hearings shall be conducted in a manner to meet the needs of non-English speaking residents where a significant number of non-English speaking residents can reasonably be expected to participate;
 - (6) Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities in an application to the state and, for grants already made, activities which are proposed to be added, deleted or substantially changed from the unit of general local government's application to the state. *Substantially changed* means changes made in terms of purpose, scope, location or beneficiaries as defined by criteria established by the state.
 - (7) Provide citizens the address, phone number, and times for submitting complaints and grievances, and provide timely written answers to written complaints and grievances, within 15 working days where practicable.

