

**RESOLUTION NO. 2016-17**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WAPATO, WASHINGTON, APPROVING A CONSULTANT AGREEMENT FOR THE PREPARATION AND RENEWAL OF THE CITY'S WASTEWATER TREATMENT PLANT NPDES PERMIT WITH GRAY & OSBORNE, INC.**

**WHEREAS**, the U.S. Environmental Protection Agency (EPA) has notified the City of Wapato that the City's National Pollution Discharge Elimination System (NPDES) permit for the City's Wastewater Treatment Plant will expire on October 31, 2016, and the City must submit to EPA an application for the NPDES permit before May 4, 2016; and,

**WHEREAS**, the City of Wapato has requested permission to submit the application at a later date in order to have sufficient time to prepare for the application, and EPA has extended the deadline of permit application to May 31, 2016; and,

**WHEREAS**, the City of Wapato desires to contract with an engineer to prepare the NPDES permit application; and,

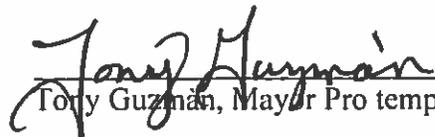
**WHEREAS**, the City of Wapato solicited Statement of Qualifications in January 2015, received proposals from four engineering firms before the close date of February 20, 2015, interviewed two top candidates in April 2015, and the interview panel determined that Gray & Osborne Inc. (G&O) is the most qualified candidate and recommended to select G&O as the on-call engineer for the calendar years of 2015, 2016, and 2017; and,

**WHEREAS**, the City Council of the City of Wapato finds it is in the best interests of the residents of the City of Wapato to enter into a contract for the NPDES permit application with G&O;

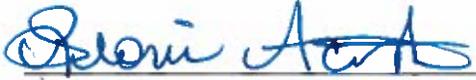
**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WAPATO, WASHINGTON, AS FOLLOWS:**

The City Council authorizes the Mayor to sign the contract with G&O for their engineering services relating to the City of Wapato's NPDES permit renewal. A copy of the agreement is attached hereto for reference as Exhibit "1".

**PASSED AND APPROVED** this 18<sup>th</sup> day of April 2016.

  
\_\_\_\_\_  
Tony Guzman, Mayor Pro tempore

ATTEST:



Gloria Acosta, Deputy Clerk-Treasurer

APPROVED AS TO FORM:



Kellen Holgate, City Attorney

1<sup>st</sup> Touch Date: 4/18/14

2<sup>nd</sup> Touch Date: 4/18/14

**AMENDMENT NO. 5  
TO  
CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES**

THIS AMENDMENT, entered into this 18<sup>th</sup> day of April 2016, by and between the City of Wapato, Washington, hereinafter referred to as the Agency, and Gray & Osborne, Inc., hereinafter referred to as the Engineer, hereby modifies the contract for engineering services dated (by Agency) June 18, 2015, for additional services related to general on-call engineering services.

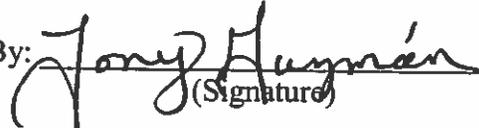
Add the attached Exhibit "A" covering the preparation and renewal of the City's wastewater treatment facility NPDES permit, with a "not to exceed" budget of \$10,415.00, as shown on the attached Exhibit "B."

IN WITNESS WHEREOF, the parties hereto have executed, or cause to be executed by their duly authorized officials, this AMENDMENT to the Contract for Engineering Services in duplicate on the respective dates indicated below.

**GRAY & OSBORNE, INC.**

**CITY OF WAPATO**

By:   
(Signature)

By:   
(Signature)

Name: Michael B. Johnson, P.E., President  
GRAY & OSBORNE, INC.

Name: Tony Guzman  
(Print)

Date: 4/12/16

Date: 4/18/16

"Equal Opportunity/Affirmative Action Employer"

## **EXHIBIT “A”**

### **SCOPE OF WORK**

#### **CITY OF WAPATO NPDES PERMIT APPLICATION AND PERMIT REVIEW**

This Scope of Work presents the professional engineering services requested by the City of Wapato to prepare an application for the renewal of the City's wastewater treatment facility NPDES permit. Also included in this scope of work is a review of the draft permit once it is issued.

#### **SCOPE OF WORK**

Engineering services for the work will consist of the following tasks.

##### **Task 1 – NPDES Permit Renewal Application**

This task will consist of completing the NPDES permit renewal application forms including all required data summaries, diagrams and drawings as necessary for a complete application packet.

##### **Task 2 – Draft Permit Review**

This task will consist of the review of the City's draft NPDES permit once it is issued by the EPA. Gray & Osborne will provide written comments for submittal to the EPA.

##### **Task 3 – EPA Meetings**

This task will consist of meetings or phone conferences with the EPA as necessary to discuss the permit comments. The current budget is for two meetings at the City of Wapato.

#### **Information and Services to be Provided by the City**

This information and services will include, but not necessarily be limited to, the following:

- Discharge monitoring reports from the wastewater treatment facility for the last five years. (already obtained)
- Current O&M Manual. (already obtained)
- Copy of existing permit. (already obtained)
- Copy of the current Facility Plan. (already obtained)

#### **BUDGET**

The maximum amount payable for the work associated with this Scope of Work is shown in Exhibit “B.” This amount shall not be exceeded without prior written authorization of the City of Wapato.

## EXHIBIT "B"

### ENGINEERING SERVICES SCOPE AND ESTIMATED COST

#### *NPDES Permit Application and Permit Review*

Tasks	Principal Hours	Project Engineer Hours	AutoCAD/ GIS Tech./ Eng. Intern Hours
Task 1 - Renewal Application	8	24	16
Task 2 - Draft Permit Review	8	24	
Task 3 - EPA Meetings	4	4	
Hour Estimate:	20	52	16
Fully Burdened Billing Rate Range:*	\$112 to \$176	\$110 to \$142	\$45 to \$90
Estimated Fully Burdened Billing Rate:*	\$135	\$120	\$90
Fully Burdened Labor Cost:	\$2,700	\$6,240	\$1,440

Total Fully Burdened Labor Cost:	\$	10,380
Direct Non-Salary Cost:		
Mileage & Expenses (Mileage @ current IRS rate)	\$	35
<b>TOTAL ESTIMATED COST:</b>	<b>\$</b>	<b>10,415</b>

\* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.