

CITY OF WAPATO *Job Classification Description Updated Dec 2015*

TITLE: MAINTENANCE WORKER Page 1

DEPARTMENT: Public Works

REPORTS TO: Public Works Director or P.W. Field Supervisor

SUPERVISES: None

DEFINITION:

This is a Union position which performs regular operations, repair and maintenance activities within the general areas of streets, parks, cemetery, swimming pool, and water/sewer. This position responds to customer service, emergency situations and operates a variety of light and heavy equipment to accomplish duties.

ESSENTIAL JOB FUNCTIONS: (This position may not include all of the duties listed nor do the listed examples include all tasks which may be found in positions of this class.)

PRIMARY

STREETS: Sweeping, cleaning, patching, paving, storm system maintenance, tree trimming, seal coating, crack-sealing, paint striping, snow and ice controls, sign repair/replacement and weed control.

PARKS, POOL, and CEMETERY: Maintenance and repair of the swimming pool, bathrooms, irrigation systems, and mowing equipment. Also raking, shoveling, mowing, irrigation, fertilization, spraying, picking garbage, basic carpentry and plumbing, painting, pruning, cement finishing, and other duties as required.

SECONDARY

WATER/SEWER: Meter reading, replacing service lines, repairing water leaks, meter boxes, valves and hydrants, maintaining well-houses, pumps, chlorinators, reservoirs, taking water samples for testing, and notifying customers; cleaning, jet-rodding and flushing sewers, repairing manholes, replacing sewer line, and assisting with the operation of the wastewater treatment plant.

OTHER JOB FUNCTIONS:

Uses a variety of hand and power-operated tools and equipment such as; shovels, picks, hand and small riding mowers, tapping machine, power hacksaw, drills, jackhammer, welders, compressors, and portable concrete saw.

Ability to learn the operation of motorized equipment, including but not limited to: backhoe, loaders, dump truck, roller, tractor and grader.

Assists with duties related to various public works functions such as sign placement, streets or sidewalk maintenance, traffic control, backflow prevention, and CCR development.

WORKING CONDITIONS:

The work is primarily performed outdoors in varying and extreme weather conditions for extended periods of time where employees are exposed to excessively loud noises for construction equipment, dust, and traffic. Employees risk physical hazard from mechanical and electrical equipment, exposure to chemicals and heavy equipment, working in and around trenches. Physical effort is required to perform heavy manual labor in confined and cramped spaces and uncomfortable conditions, climb ladders, bend, reach, and stand for long periods of time. Regular lifting of objects and equipment ranging in weight from 25 to 100 lbs is required.

MINIMUM QUALIFICATIONS:

Knowledge of:

- Maintenance, construction, and repair methods, standards and procedures used in municipal infrastructure maintenance and repair.
- Safety practices and procedures applicable to the utility system maintenance and repair.
- Safe and effective operation practices of light and heavy equipment used in the work.

Ability to:

- Operated heavy equipment and power tools within public works maintenance operations.
- Work independently, or as part of a crew, displaying initiative and sound judgment.
- Perform heavy manual work under confined and uncomfortable conditions.
- Communicate effectively and courteously with other city employees and the general public
- Understand and follow oral and written instructions.
- Physically perform the essential and other functions of the job.
- Ability to attend and successfully complete training in first-aid, CPR, and flagging

Education and Experience and special requirements:

- United States citizenship required
- Valid Washington State Driver's License required
- High school diploma or G.E.D required. Must be able to read/write English and perform simple mathematical calculations
- Minimum of one-year experience in streets, water, sewer or general construction.
- Goals required for advancement in Maintenance Worker position to be determined during performance evaluation process and listed on the approved employee "Action Plan" Goals may include: spray license, streets marking, swimming pool operator, cemetery operator, backflow assembly tester, commercial driver's license (CDL), and proficiency in equipment operations, etc.