

*Civil Service Commission
205 S Simcoe Ave
Wapato WA 98951*

Wapato Municipal Courtroom

April 12, 2017

Meeting called to order by Chairperson Erica Vela at 6:31 PM

Roll Call: Erica Vela, Maria Tellez, Myrtle Lopez,(absent unexcused)
Secretary Nona Jacobs-Cook

Minutes to the March 8, 2017 meeting approved as written.

Correspondence N/A

Old business N/A

New Business: Chief Simmons explained the establishment of a 3rd Patrol Sergeant's Position for one year, testing of the position if the council and union agree to the one year provision.

Testing for lateral jail Sergeant's needs scheduled mid May. Test to coincide with Patrol Sergeant's test.

Jail Corporal's position discussed and appropriate testing. The board determined that an oral board exam would be sufficient on all positions, unless the chief had a specific written test he wished to use along with the oral exam.

Chief Simmons explained the need for a Police Support Officer which would include animal control and code enforcement. The city contracts with the county for animal control and Wapato city code enforcement officer just retired. A copy of the job description was provided to the board and the board determined that this position did not need to be covered under civil service.

Next Meeting will be May 10, 2017 at the Municipal Courtroom at 6:30 P.M.

Meeting adjourned at 7:00 p.m.

Respectfully Submitted,

Nona Jacobs-Cook
Secretary/Chief Examiner

*Civil Service meetings held the second Wednesday of each Month
Wapato Municipal Courtroom 6:30 p.m.*

*Position 1
Erica Vela
930-3939
10/16-10/2022*

*Position 2
Maria Tellez
930-3864
10/16-10/2020*

*Position 3
Myrtle Lopez
584-0172
10/16-10/2018*

*Secretary
Nona Cook
877-6269*